

Circulation:

Council Members

All CTC National Council

HQ Staff

Gordon Seabright

Carol McKinley

Sue Cherry (Minutes Sec)

Ordinary Business

1 Chair's Communications

2 Apologies for Absence

3 Declarations of 'Conflicts of Interest'

4 Notification of Any Other Business

5 Minutes of the previous meeting (Saturday 27th July, 2013 – attached)

5.1 Action points from previous meeting – (paper attached)

6 Matters arising from the previous meeting

Reports:

7 Chief Executive's Report – (paper attached)

7.1 Chief Executive's appraisal objectives – (paper – Gordon Seabright)

7.2 Complaints Report – (paper – Gordon Seabright)

7.3 Team CTC – (paper – Gordon Seabright)

8 Council Appointments 2014

8.1 Revised Coucillors Guidelines – (paper – Gordon Seabright)

8.2 Returning Officer's Report – (paper – Carol McKinley)

8.3 CTC Cycling Holidays and Tours Ltd – Directors to be appointed for 1 year from 1st January, 2014.

Proposed names: Jim Maynard – Travel Industry expert, Heather Evans – Tours Coordinator, Shelia Simpson – Tour leader, Pam Pilbeam – Tour Leader, Peter Mathison Ex-Councillor, Lyndon Bracewell – Tour Leader, Gordon Seabright – Company Secretary.

9 Awards and Recruitment Committee

9.1 Recommendations for Council – Honorary Posts and Membership – (verbal – Gordon)

9.2 Volunteer of the Year for 2014 (form attached)

10 Operations Committee – matters arising

10.1 Meeting held on 18th September, 2013 – (minutes attached)

10.2 Management Accounts – (paper – Carol McKinley)

10.3 Gift Aid update – (verbal – Carol McKinley)

10.4 Dalby Forest update – (paper – Rob Fuller)

10.5 Cycling Projects progress report – (paper – Rob Fuller)

11 Strategy and Policy Committee – matters arising

11.1 Meeting held on 28th September, 2013 – (minutes attached)

11.2 Council are invited to approve the formation of the following Member Group:
Winchester CTC

12 Equality and Diversity – update – (Paper – Gordon Seabright)

13 Councillors Awayday update – (Jaki Lowe/David Cox)

14 Brand Refresh (verbal – Gordon Seabright)

15 Membership and Marketing Report (Matt Mallinder/David Dowling)

16 ECF – verbal update – (Barry Flood)

General Business:

17 Budgets for 2013/14 (paper – Gordon Seabright)

18 Investment Policy (reviewed on an annual basis) (paper – Simon Connell) – for discussion

18.1 Appointments to Investment Committee

19 Scotland, Wales Northern Ireland and English Regions

20 Any other Business

21 Review of meeting feed-back – (please complete enclosed form and hand in at the meeting)

22 Dates of next meetings to be held at the Charity Centre

Saturday 18th January

Saturday 5th April

Saturday 10th May (AGM)

Saturday 19th July

Saturday 18th October

Attachments for information:

- Council Calendar
- National Office Phone list
- CTC Structure