

CTC National Council

Agenda for the meeting to be held at 10.30am on Saturday 19<sup>th</sup> January, 2013 at the Excel London, 1 Western Gateway, Royal Victoria Dock, London, E16 1XL – North Gallery Rooms 16 and 17.

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Circulation:

**Council Members**

All CTC National Council

**HQ Staff**

Gordon Seabright

Carol McKinley

Sue Cherry (Minutes Sec)

John Storms

**Council Organisation:**

**1 Election of CTC Council Officers for 2013**

**1.1 Chair**

**1.2 Vice Chair**

**1.3 Appointment of Chairs of the Standing Committees**

**1.4 Chair's Welcome**

**2 Report of Returning Officer for Election to Council Representation 2013 – (Paper attached)**

**3 Council and Trust Committees 2013**

Notes:

The standing orders of CTC Council and past resolutions by Council set out the procedures governing Committees. The members are elected annually by Council. The proposals below have been recommended by the Executive Committee from the expressions of the interest received.

The Chair of Council is an ex-officio voting member of all Committees.

The Chief Executive or his representative attends all Committees.

Co-opted members of Council may vote at Committees and fall into the specified number of Councillors on each Committee.

Committees may also co-opt a number of specialist members from outside the Council at a future point, approval of the co-optees is not required by full Council

**3.1 Awards and Recruitment Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

**3.2 Operations Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

**3.3 Strategy and Policy Committee**

Council to appoint members to this Committee; Council Members who have expressed an interest are as attached.

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#### **4 Appointment of Directors to subsidiary Companies**

CTC Sales Ltd (formerly Shop/ Insurance)	Operations Committee Councillors	Appointed after 3.2 passed
CTC Cycle Racing	Operations Committee Councillors	Appointed after 3.2 passed
CTC Central Ltd (Events and Activities)	Operations Committee Councillors	Appointed after 3.2 passed
Member Group Companies (Holding Structure for member Groups Accounts)	Operations Committee Councillors	Appointed after 3.2 passed

#### **Ordinary Business:**

##### **5 Apologies for Absence**

##### **6 Declarations of ‘Conflicts of Interest’**

##### **7 Minutes of the previous meeting held on Saturday 20<sup>th</sup> October, 2012 – (attached)**

##### **8 Action Points from the previous meeting – (paper attached)**

##### **9 Notification of Any Other Business**

##### **10 Matters arising from the previous meeting not covered on Agenda**

#### **Motions for Council:**

##### **11 Annual Report & Accounts for 2011/2012**

Council is invited to confirm the process by which the Annual Report and Accounts are to be signed off.

##### **12 Motion:**

Proposed by: Operations Committee

“Council recommends to the Annual General Meeting the appointment of Buzzacott LLP as the Club’s Auditors and to seek the meeting’s approval for Council to fix the Auditor’s remuneration”

##### **13 Motion:**

“Council’s proposal about Subscriptions for 2013/2014 to the Annual General Meeting as in the accompanying paper”

#### **Presentation:**

Times Business: 11.00 a.m.

Review of Membership Products – John Storms – Membership Manager

#### **Reports:**

##### **14 Chief Executives Report – (paper attached)**

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**15 Women's Racing Team** – (verbal report from Gordon Seabright) Councillors are welcome to attend the announcement at the 'Bike Show' at 1.00 p.m.

**16 Yorkshire and the Humber region** – (paper Gordon Seabright)

**17 ECF** – (paper attached – David Cox)

**18 2012 AGM report from Councillors on topics raised** – (paper attached)

**19 Executive Committee** – (Minutes attached)

Matters arising from the meeting held on 4<sup>th</sup> January, 2013

**20 Operations Committee** – (Minutes attached)

Matters arising from the meeting held on 21<sup>st</sup> November, 2012

**21 Strategy and Policy Committee** – (Verbal report)

Matters arising from the meeting held on 8<sup>th</sup> December, 2012

**22 Awards and Recruitment Committee**

Volunteer of the Year 2013 for 2012 – (form attached – Sue Cherry)

**23 Scotland, Wales, Northern Ireland and English Regions**

**24 Review of meeting feed-back** – (please complete enclosed form and hand in at the end of the meeting)

Feed-back from 19<sup>th</sup> October, 2012 meeting

**25 Dates of next meetings:**

20/4/13 – Please note this date has changed from the 27/4/13

11/5/13 – AGM

27/7/13

19/10/13

Attachments:

- Updated meeting date Calendar
- National Office Telephone List
- National Council Contact List
- CTC Structure January 2013