

Present:

Board Members

Fiona Abbott
Janet Atherton
Paul Baker
Melanie Carroll
Christine Gibbons
Jacqueline Hills
Eddie Finch, Buzzacott (Present for item 7 only)

Dan Howard (Chair)
Andy Key
Rachel Kirkwood
Andy Macnae
Mark Smith

Staff

Pete Fitzboydon
Matt Mallinder
James Scott
Nicola Marshall
Phil Hall

Ordinary Business

1. Chair's Communication - DH

- First interim monthly catch up, in addition to the regular quarterly Board meetings, ongoing whilst the organisation continued to respond to the Covid pandemic.

2. Apologies for Absence

- Apologies received from Carl Pearse.

3. Declaration of Conflicts of Interest

- None declared.

4. Notification of Any Other Business

- Nothing else to be raised.

5. Minutes of the 28 April 2020 meeting

- The minutes and actions of 28 April 2020 were presented for information only and were to be agreed at the full Board meeting on 29 July.

6. Matters Arising from the previous meeting not covered on the agenda

- Nothing else to be raised.

The following Agenda items are for Approval (A) Discussion (D) or Information (I)

7. Sign off of the Annual Report and Accounts

- Eddie Finch confirmed that the accounts were amended appropriately for covid disclosures and approved for signing.
- Board approved the accounts which are to be filed accordingly with relevant bodies.

8. Membership changes update

- Presentation of membership changes proposed for the September AGM and discussion on the required communication and engagement.

- Board agreed that the proposal would be put to the AGM in September.

9. Back on your bike proposal

- Presentation of a 6-month back on your bike proposal with the aim to target 'new' cyclists and converting key worker memberships. Discussion on membership acquisition and retention.
- Board agreement to the initial six-month proposal with a view to reviewing in future months.

10. Covid update

- Presentation of summary of SMT covid related items in terms of mitigations and opportunities.
- Discussion on role of Cycling UK supporting local councils and campaign work.

11. Committee reports

- None for this meeting.

12. AOB

- Future meeting dates. It was agreed that a further meeting would be held on Friday 26th June at 12:00.

Dates of future meetings

- Wednesday 29 July 2020
- Saturday 17 October 2020