

Company Number: 5125969
Registered Charity Numbers: 1104324 and SCO38626



CTC CHARITABLE TRUST

REPORT AND FINANCIAL STATEMENTS

30th SEPTEMBER 2007

CTC CHARITABLE TRUST

Reference and Administrative Details of the Charity, its Trustees and Advisors

Trustees

J Brown

R Field (to 16 July 2007)

A Luxton (from 16 July 2007)

P Mathison

P Strauss

Company Secretary

K E Mayne

Registered Office and Operational Address

Parklands, Railton Road, Guildford, Surrey, GU2 9JX

Auditor

Chantrey Vellacott DFK LLP, Russell Square House, 10-12 Russell Square, London, WC1B 5LF

Bankers

Royal Bank of Scotland, 10 North Street, Guildford, Surrey, GU1 4AF

Solicitors

Russell Cooke Solicitors, 2 Putney Hill, Putney, London, SW15 6AB

REPORT OF THE TRUSTEES

The Trustees, who are directors of the company, submit their report and the accounts for the year to 30 September 2007.

Structure, Governance and Management

CTC Charitable Trust is a company limited by guarantee, incorporated in England and Wales on 12 May 2004. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by its Articles of Association. The company registration number is 512596.

The company was registered as a charity number 1104324 by the Charity Commission on 14 June 2004 and by the Office of the Scottish Charity Regulator as charity number SCO 38626 on 30 August 2007.

Trustees are appointed by CTC, the national cyclists' organisation, which founded the charity in 2004. The charity has inherited well-established strategies, board procedures, management systems and employees from CTC and is authorised to use the trading brands of CTC in its work. Delivery of all charitable activities is delegated to staff and to volunteers from within the CTC membership.

Risk Review

The Trustees have considered the risks to which the Trust is exposed, and has in place policies inherited from CTC that mitigate those risks.

Objectives and Activities

The Trust's objectives cover cycling, education, rights and duties of citizens and public servants, road safety, transport, healthful recreation, conservation of the environment, public health and safety. It achieves these objects by promoting cycling and associated education, and providing legal advice, assistance, representation, publications, lectures, research, facilitation and facilities.

Some services were operated on behalf of CTC as shared programmes agreed between the National Council of CTC and the Trustees.

Achievement and Performance

THANK YOU TO OUR SUPPORTERS AND FUNDERS

The Trust continued to seek funds in areas initially identified by CTC: cycle training; professional development for local authority and cycling professionals; cyclists' safety; and development of improved access to cycling for all. In addition, we secured funding to promote the relationship between cycling and climate change and have prepared grant applications that seek to address the lack of access to cycling by groups in society, such as those with disabilities. We seek funds and partners that complement our goals and do not compromise our voice as independent and authoritative advocates for cycling.

The Trust has a full-time Trust, Lottery and Statutory Funds Officer to complement this work.

Specific funded activities include:

The Department for Transport (DfT) funded the Trust to carry out a number of activities, either directly for the Department or on behalf of Cycling England, its new cycling delivery body, or as sub-contractors to the English Regions Cycling Development team.

The Trust has been awarded a further very substantial grant from the **BIG Lottery Fund Wellbeing programme** along with the other members of the Active Travel Consortium, details below.

Transport for London is supporting a London round of local authority best practice benchmarking of cycling policies.

ATB Sales Ltd provided Marin mountain bikes for training activities.

A grant of £296,000 towards a short film and allied promotional activity to inform cyclists about climate change was secured from the **DEFRA Climate Challenge Fund**.

ACCESS TO CYCLING

Our Cycling Development department exists to increase participation in cycling by supporting existing providers and increasing access across all areas of society.

This is done through working with a wide range of networks such as volunteers, groups, cycle trainers, campaigners and local authority staff.

We are delighted that as we have received a major grant from the BIG Lottery Fund Wellbeing programme that will enable us to bring all our experience and expertise in this area to communities at risk of ill health through inactivity. This will also enable us to target particular areas of society identified through our equality policies as appropriate for targeted interventions to reduce barriers to participation. Work has already started to recruit the additional staff so that they are ready to work on the contract when it begins properly on 1 January 2008. An additional 15 staff are being recruited, which will double the number of staff employed by the Trust. Many will be working away from CTC National Office in offices provided by CTC's partners. CTC is making changes to its management structures and IT infrastructure to support the new work properly.

We are also expanding our training and education expertise to the mountain bike sector and continuing our leading work with cycle trainers and local authorities.

This year we have continued to target mountain biking and cycling for women specifically as we recognise that these are important areas to which we can bring new resources.

Examples of our achievements include:

Education

This year saw the launch of Bikeability, the new award Scheme for National Standard Cycle Training. CTC played a critical role in the launch process, firstly by managing the initial pilot phase – which saw 10,000 children receive badges and certificates – and then by providing key personnel to support the ministerial launch. Director Kevin Mayne gave over 30 media interviews in 24 hours! The National Cycle Training Helpline continued to be highly popular, despite the withdrawal of Government funding halfway through the year, and we managed the ongoing successful Cycling England funded instructor bursary programme, which made over 700 awards during the year.

Elsewhere, CTC completed the cycle training benchmarking programme in the North West region, which saw 13 local authorities receive support either directly or indirectly to bring their cycle training programmes up to the National Standard. This year also saw a significant change in the governance of cycle training in the UK with the creation of the Cycle Training Standards Board. CTC was instrumental in the formation of this Government-recognised body and is one of the members of the executive board.

The development of a CTC Mountain Bike Skills Instructor course has been completed and will roll out in 2008 after training thousands of riders during its pilot phase. CTC is also on the Technical Expert Group for the National Occupational Standard for Expeditions and Exploration. A series of maintenance courses was piloted with a view to a national roll-out in 2008 and beyond.

Five Miles to Fabulous

Cycle trainers and CTC groups organised 50 five-mile rides for women on the weekend of 9-10th June 2007 as the next stage of our Cycling for Women initiative. The concept and branding was well received by most organisers and participants.

Supporting volunteers

The arrival of lottery funding will enable this area of our work to be scaled up substantially in future years but we have already made good progress in core areas such as CTC local groups and supporting campaigners.

Surveys of both groups have led to plans for service development, and staff capacity has been increased to improve the information services and knowledge sharing in all areas. New investment in IT systems should also bring significantly better access to information in 2008. Local groups have seen the first major overhaul of guidance and policy material for many years, with new materials being released during the year. Training in equalities awareness has also been commissioned.

Supporting mountain biking

Mountain biking is a priority area for development as it provides access to cycling for large sections of society. CTC works at a number of levels with landowners, groups and promoters who are aiming to increase participation. We provided detailed support for developments and promoters in Kent, Surrey, Dorset, Bedfordshire, Hampshire, Buckinghamshire, Dumfries and Galloway and Cyprus.

We are especially pleased that our expertise has been recognised by our selection to lead the development of new off road trails at the Hoghill Cycling facility in Hainault that replaces the former Eastway Circuit, which is being developed for the London Olympics.

We have also been leading partners in the South West Mountain Bike Feasibility Study, which has just been awarded significant funding to promote access to mountain biking in Devon and Cornwall.

PROFESSIONAL SERVICES

Our Benchmarking Best Practice in Cycle Policy programmes have now reached their eighth year. This innovative range of activities helps local authority cycling staff gain practical experience in effective cycling programmes. This year our focus has seen the start of a new phase funded by Transport for London. Eleven London boroughs are participating in what is the eighth regional benchmarking project, with all English regions now involved. Regions previously benchmarked have also been followed up with Development Workshops funded by Cycling England, which have been very well received by participants.

Further involvement with Cycling England has focused on the CTC coordinated professional support service for Local Authorities including the launch of a Champions for Cycling initiative aimed at elected members.

CYCLING SUPERHEROES

A huge highlight of our year was the launch of Cyclehero, our year-long campaign to build cyclists' awareness of climate change and its impact.

Funding from DEFRA's Climate Challenge Fund enabled us to produce a cinema-quality promotional film. As well as being shown in cinemas for four months and reaching an audience of over 2 million viewers it was a huge hit at shows, the Tour de France, and on the internet. The film showed our cycling pied piper leading a cast of CTC volunteers into the sunlit countryside for a carbon-free day out.

As well as its success in the UK, the film has been widely shown in Europe by CTC's partner organisations.

CAMPAIGNING

CTC continues to campaign locally and nationally around five main work areas: road safety; cycle-friendly infrastructure; off-road and rural issues; public transport access; and influencing policy frameworks in favour of cycling. We can recognise 2007 as a year in which we did make significant breakthroughs in two areas: the Highway Code and cycle rail strategy. With climate change still rising up the political agenda and the emerging scale of the obesity epidemic, we believe the policy environment is shifting in favour of cycling. However, lack of joined up thinking tells us the need for CTC's campaigning never goes away.

Astonishingly, even the first Highway Code in 1930 saw CTC on the campaigning trail and despite some minor improvements over time the Code often failed to reflect the needs of cyclists. Last year we reported that 11,000 emails to MPs successfully gained commitments from Ministers that cyclists' concerns would be recognised in the 2007 revision. Yet the version tabled for Parliamentary approval was virtually unchanged. Our extraordinary coalition of supporters and our status as government cycle training advisors made it impossible for the Minister to ignore us. For the first time in its history the Code was withdrawn from Parliament for amendments. Though far from perfect, the end result is a vast improvement.

Meanwhile our headline activity for the spring was 'Keep Cycling on Track', to get cycle-rail integration into the Railways White Paper. Despite the backdrop of the Highway Code campaign we kept this campaign itself on track, with the end result including most of our targets. Promises to include cycling in future rail franchises and in 'station travel plans', and to set up a cycle-rail task force (which will bring key players together to develop and disseminate best practice) are the biggest advances for cycling in national rail policy in many years.

As well as the headlines there was a constant turnover of issues across our other areas of work. These included: consultations on driving offences; 'Daytime Running Lights'; the Highways Agency's persistent neglect of cyclists; Transport for London's 'Share the Road' campaign; a London Cycling Greenways programme; plans for a cycle-friendly Olympics; pedicab regulations; a shake-up of the local transport planning system; a draft Local Transport Bill; new Cycle Infrastructure Design guidelines; Department for the Environment (DEFRA) and its agency Natural England's coastal access consultation; and further draft guidelines on road signing.

Other projects we supported were the British Motorcyclists' Federation calling for better sweeping of the roads; London Cycling Campaign's calls for the fitting of mirrors on lorries; MEPs' proposals for cycle carriage on all European trains; working with other environmental groups to lodge objections to the Welsh Assembly's Transport Strategy; the cycle-rail awards run by ATOC (the Association of Train Operating Companies); and a Government project to include cycling in its Transport Direct journey planner.

In the public transport arena we tackled all the new rail franchises, European cycle-rail rules for cycle carriage on international and long-distance trains, the Crossrail Bill, station cycle parking, Arriva buses, P&O ferries, Easyjet, BA, Jet2 and Virgin Atlantic.

Across the country our volunteer campaigners have been tireless in fighting road schemes; fighting for the inclusion of cycle crossings of major roads and junctions; opposing nonsensical cycle bans; tackling rights of way closures; calling for better infrastructure; working with public transport operators and opposing developments whose design or location would force people to drive. In Merton, we teamed up with the local cycle campaign group to take on the

growing number of barriers on cycle routes. Working with a disabled cyclist, we used the Disability Discrimination Act to force the council to remove the barriers.

And sometimes when the campaigning didn't work out we just rolled up our sleeves and did the job for cyclists. With the Tour de France approaching, Southern Trains (London-Kent) decided to ban bicycles during the opening stages. Our lobbying saw extra trains put on and finally a CTC bike-packing squad at London Bridge Station helped hundreds of cyclists to get to the event without cars.

Financial review

Income for the year increased by 56% over the previous year as the Trust continues to grow. Grant income at 44% of total income remains the main source of funds, with voluntary income, much of which is from CTC, making up a further third.

Cycle training continues to be the Trust's main area of work, with other categories of work equally making up the balance.

Reserves Policy and Financial Risk Review

At this stage of the Trust's existence, the financial policies and the separation between the trust and CTC have not yet fully settled down, so the Trust's policies reflect those of CTC, the sole member of the Trust.

The Trustees recognise that the Trust needs to maintain reserves to fund forward work programmes and working capital, while it should be able to offset risks of unexpected expenditure or shortfalls in income. In particular, the Trustees have identified a need to build up reserves for when grant funded projects finish and staff may need to be redeployed or released. The Trustees are confident that the current reserves prepare it for foreseeable risks but have identified the need to increase the financial resources held and earned in order to widen the range of work that the Trust is able to perform.

The needs of the Trust expressed above were fully taken into account in a detailed review of CTC's Reserves Policy which was carried out in May 2007 and which will be reviewed annually.

Investment Policy

Funds are currently held in ordinary and interest bearing bank accounts in the Trust's name. The Trustees have identified the need to establish a more detailed investment policy once the level of funds increases above current levels.

One of the main assets of the Trust is the CTC National Office. The Trustees are well aware of the need to maintain the value of the building, and have created a property reserve to ensure that funds are available when needed for any maintenance or remedial work that may become necessary. The Trustees are also looking to maximise the use of the building by renting out the conference suite to other local companies on any occasions when it is not needed by CTC.

Future Strategy

CTC Council has just completed a programme of work lasting nearly two years to develop a new five year Strategy to follow on from CTC's 'Vision 2000'. The overall Strategy has now been finalised and work to develop specific objectives, financial and other strategies, and a detailed implementation plan is in hand.

The key strands of the new Strategy are:

- to continue to develop the membership organisation, working for and supporting cyclists' interests;
- to promote 'Cyclists' Touring Club' as our body for touring, travelling, holidays and leisure;
- to work with groups and communities who will benefit from the Trust's work;
- to ensure that the Trust becomes the nationally recognised authority on training and education in the cycling sector;
- to improve access to cycling for all and to raise public and political awareness of the needs of current and future cyclists through the Trust's campaigning activities; and
- to provide professional services to public, private and voluntary/community sector organisations.

To achieve these objectives, the Trustees will specifically focus on developing volunteers, groups and other networks to build capacity, knowledge and skills in the cycling and transport communities, amongst its members and supporters, and in cycling champions and advocates.

Statement of Trustees' Responsibilities

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year, and of the surplus or deficit for that period. In preparing those financial statements, the Trustees have:

- selected suitable accounting policies and applied them consistently;
- made judgments and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepared the financial statements on a going concern basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities 2006. They are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each trustee, who was a director of the company at the date that this report was approved, has taken all steps that they ought to have taken as directors in order to:

- make themselves aware of any relevant audit information (as defined by the Companies Act 1985); and
- ensure that the auditors are aware of all relevant audit information (as defined).

As far as each trustee is aware, there is no relevant audit information of which the company's auditors are unaware.

The maintenance and integrity of the charity's website is the responsibility of the Trustees. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislations in other jurisdictions.

Auditor

Chantrey Vellacott DFK LLP have indicated their willingness to continue as auditor, subject to their reappointment at the next annual general meeting.

Approved by the Trustees and signed on their behalf by

P Mathison
12 January 2008

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF CTC CHARITABLE TRUST

We have audited the financial statements of CTC Charitable Trust for the year ended 30 September 2007 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985 and to the charity's trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. We are eligible to act as an auditor in terms of section 25 of the Companies Act 1989. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditor

The Trustees (who are also the directors of CTC Charitable Trust for the purposes of company law) responsibilities for preparing the report of the Trustees (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the statement of Trustees' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

We also report to you whether in our opinion the information given in the report of the Trustees (incorporating the directors' report) is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 30 September 2007 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006; and
- the information given in the report of the Trustees (incorporating the directors' report) is consistent with the financial statements.

CHANTREY VELLACOTT DFK LLP
Chartered Accountants
Registered Auditors
LONDON
12 January 2008

CTC CHARITABLE TRUST

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 SEPTEMBER 2007

		2007		2006	
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Grants and sponsorship		-	761,392	761,392	402,205
Donations, legacies and other voluntary income	2	617,199	-	617,199	384,165
Investment income and interest		2,947	-	2,947	1,204
Total		620,146	761,392	1,381,538	787,574
Incoming resources from charitable activities					
Sales and services provided		229,227	-	229,227	172,898
Services provided to Cyclists' Touring Club		140,165	-	140,165	140,000
Other incoming resources		1,020	-	1,020	18,722
Total		370,412	0	370,412	331,620
TOTAL INCOMING RESOURCES		990,558	761,392	1,751,950	1,119,194
RESOURCES EXPENDED					
Costs of generating donations		30,330		30,330	155,245
Charitable activities:					
Cycling development		137,825	-	137,825	121,018
Cycle training		148,785	442,892	591,677	288,406
Cycling information & helplines		55,225	105,000	160,225	161,863
Campaigning		249,308	-	249,308	220,776
Services to cycling professionals		318,664	-	318,664	140,044
Environmental projects		-	253,143	253,143	8,170
Total, Charitable activities		909,807	801,035	1,710,842	940,277
Governance costs		10,778	-	10,778	23,672
TOTAL RESOURCES EXPENDED		950,915	801,035	1,751,950	1,119,194
NET INCOMING RESOURCES	3	39,643	-39,643	0	0
RECONCILIATION OF FUNDS					
Total funds brought forward	7	1,305,929	48,830	1,354,759	1,354,759
TOTAL FUNDS CARRIED FORWARD		1,345,572	9,187	1,354,759	1,354,759

All recognised gains and losses are shown above and therefore a separate Statement of Total Recognised Gains and Losses has not been presented. All amounts relate to continuing activities.

CTC CHARITABLE TRUST

BALANCE SHEET AS AT 30th SEPTEMBER 2007

	Note	2007 £	£	2006 £
FIXED ASSETS	4		1,625,981	1,639,472
CURRENT ASSETS				
Debtors	5	316,644		355,516
Cash at bank and in hand		<u>27,463</u>		<u>51,556</u>
			344,107	407,072
CREDITORS , amounts falling due within one year:	6		<u>615,329</u>	<u>691,785</u>
NET CURRENT (LIABILITIES) / ASSETS			(271,222)	(284,713)
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,354,759</u>	<u>1,354,759</u>
THE FUNDS OF THE CHARITY	7			
Unrestricted funds			1,345,572	1,305,929
Restricted funds			<u>9,187</u>	<u>48,830</u>
TOTAL FUNDS			<u>1,354,759</u>	<u>1,354,759</u>

In the preparation of these financial statements, advantage has been taken of special exemptions applicable to small companies on the grounds that the Trust is a small company as defined in the Companies Act, 1985.

Approved by the Trustees and authorised for issue on 12 January 2008 and signed on their behalf by:

P Mathison
Chairman

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th SEPTEMBER 2007

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention in accordance with the Companies Act 1985 and the Statement of Recommended Practice 2006 issued by the Charity Commission.

b) Incoming and outgoing resources

Incoming resources are recognised in the Statement of Financial Activities as follows:

Grant income is recognised when the when the conditions of receipt have been met and there is reasonable assurance of receipt;

Donations and gifts are recognised when received, unless the donor has specified that the donation or gift is to be used in a future accounting period;

Legacies are recognised when the company is advised by the personal representatives of an estate that payment will be made or property transferred and the amount involved can be quantified; and

All other income is recognised when received.

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

c) Charitable Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds are unrestricted funds which the trustees have allocated for a particular purpose.

Restricted funds are to be used for the specific purposes as laid down by the donor. Expenditure which meets those criteria is charged to the fund, together with a fair allocation of management and support costs.

d) Depreciation

Freehold land is stated at its value when received by the company.

All other tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates estimated to write off the cost, less any residual value, of each asset over its expected useful life, as follows:

Buildings – over 25 years

Computer and word processing equipment - over three years.

Other items - over 10 years.

Fully depreciated assets are eliminated from the balance sheet.

e) Hire Purchase and Finance Leases

Assets acquired under hire purchase agreements and finance leases are capitalised in the balance sheet and are depreciated in accordance with the company's normal policy. The outstanding liabilities under such agreements less interest not yet due are included in creditors. Interest on such agreements is charged to the profit and loss account over the terms of each agreement and represents a constant proportion of the balance of capital repayments outstanding.

f) Corporation Tax

As the CTC Charitable Trust is a registered charity under the Charities Act 1993 it is entitled to the exemptions from tax afforded by sections 505 ICTA 1988 and 256 TCGA 1992 so far as its income and gains are applied for charitable purposes. Pension Scheme

g) Pension Scheme

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in independently administered funds. The pension costs shown in

note 8 represent contributions payable by the company to the funds, all of which have been paid over.

h) Cash flow statement

The company has taken advantage of the exemptions available under FRS1 and has not prepared a cash flow statement.

i) Related party transactions

Advantage has been taken of the exemption under Financial Reporting Standard No. 8 not to disclose transactions with entities within the Cyclists' Touring Club group.

2. Voluntary income

	2007 £	2006 £
Donations (including Gift Aid)	617,199	383,665
Legacies	-	500
	<u>617,199</u>	<u>384,165</u>

3. Net incoming resources for the year

This is stated after charging:

	2007 £	2006 £
Audit fees	5,250	5,250
Bank charges and interest	27,021	2,426
Depreciation	59,325	51,256
Non-recoverable VAT	36,425	37,323
	<u>128,022</u>	<u>96,255</u>

4. Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
1 October 2006	1,564,710	238,470	1,803,180
Additions during the period	-	45,835	45,834
Disposals	-	-	-
30 September 2007	<u>1,564,710</u>	<u>284,305</u>	<u>1,849,014</u>
Depreciation			
1 October 2006	14,461	149,247	163,708
For year	26,588	32,737	59,325
Disposals	-	-	-
30 September 2007	<u>41,049</u>	<u>181,984</u>	<u>223,034</u>
Net Book Value			
At 30 September 2007	<u>1,523,661</u>	<u>102,320</u>	<u>1,625,981</u>
At 30 September 2006	<u>1,550,249</u>	<u>89,223</u>	<u>1,639,472</u>

5. Debtors

	2007	2006
	£	£
Trade debtors	95,908	216,977
Related companies	220,460	138,202
Other debtors	276	337
	316,644	355,516

6. Creditors, amounts falling due within one year

	2007	2006
	£	£
Trade creditors	121,074	117,806
Other taxes and social security	13,723	12,569
Bursaries awaiting disbursement	84,431	171,601
Other creditors	8,101	1,809
Loan from Cyclists' Touring Club	388,000	388,000
	615,329	691,785

The loan from the Cyclists' Touring Club was made to assist in the purchase of the new office and is repayable on 30 September 2008. Interest is payable at the bank of England base rate.

7. Movement in funds

The funds of the charity include the following designated fund which has been set aside out of unrestricted funds by the Trustees for a specific purpose.

	At 30 September 2006	Incoming Resources	Outgoing Resources	Transfers	At 30 September 2007
		£	£	£	£
Unrestricted Funds:					
General Funds	1,304,278	983,621	(950,915)	-	1,336,984
Premises sinking fund	1,651	6,937	-	-	8,588
Total, Unrestricted funds	1,305,929	990,558	(950,915)	0	1,345,572
Restricted Funds:					
Cycle training	-	547,892	(547,892)	-	0
Climate change project	48,830	213,500	(253,143)	-	9,187
Total, Restricted funds	48,830	761,392	(801,035)	0	9,187
Total Funds	1,354,759	1,751,950	(1,751,950)	0	1,354,759

8. Analysis of assets in the funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Cash at Bank and in hand	18,276	9,187	27,463
Fixed assets	1,625,981	-	1,625,981
Debtors	316,644	-	316,644
Creditors	615,329	-	615,329
Total	1,345,572	9,187	1,354,759

9. Staff costs

	2007	2006
	£	£
Salaries and fees payable	390,276	335,674
Social security costs	38,054	31,915
Pension costs	10,746	12,551
	439,076	380,140

Average number of employees	16	15
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In addition to the above, 10 staff were employed by the company on a project basis. The salaries of these staff are shown as expenses of the appropriate activity.

No staff employed by the company earned in excess of £60,000.

10. Members of the company

Cyclists' Touring Club is the sole member of the company and has guaranteed to contribute £1 or any smaller amount required in the event of the company winding up.