

Cycling UK's Step-by-Step Guide to Reporting Safeguarding Issues within a Cycling Group



Cycling groups have traditionally offered advice and support for their members on an informal basis, which sometimes goes above and beyond that given during cycling activities. Cycling UK recommends, therefore, that every group should appoint a Welfare Officer, who should remain impartial.

If issues arise where an individual's behaviour causes disruption; for example, by their poor behaviour on a ride, the Welfare Officer should follow the steps in the How to Resolve Issues Step-by-Step. However, if there are any safeguarding concerns, for example accusations of sexual or racial harassment, or child protection concerns, please take the following steps:

Step 1.

If you believe somebody is in imminent danger, please phone 999 and report to the police then contact the Designated Safeguarding Lead at Cycling UK by phoning 01483 238338 or emailing incidents@cyclingsuk.org. Please also complete and return the Safeguarding Report form.

Step 2.

If there is no imminent danger but you have concerns yourself about an individual, or somebody else has reported an issue to you, please contact the Designated Safeguarding Lead at Cycling UK as soon as possible by phoning 01483 238338 or emailing incidents@cyclingsuk.org.

Step 3.

Please also complete a confidential Safeguarding Report form and return it to incidents@cyclingsuk.org with as much detail as possible about the alleged incident.

Step 4.

The Designated Safeguarding Lead will conduct an investigation and involve other authorities where appropriate. For any NON-safeguarding issues, see separate How to Resolve Issue step-by-step and Accident/Incident Report form.