

Circulation:

Board Members

All Cycling UK Board of Trustees

Staff

Paul Tuohy
Matt Mallinder
James Scott
Nicola Marshall
Richard Walker
James Scott
Sue Cherry (Mins Sec)

The meeting will start at 10.30am with a Trustee-only Session. The main agenda will begin at 11am.

Ordinary Business

1. Chair's Communication
2. Apologies for Absence
3. Declaration of Conflicts of Interest
4. Notification of Any Other Business
5. **Minutes of the previous meeting held on 27 July 2019 (attached)**
 - 5.1 Action Points from previous meeting (attached)
6. Matters Arising from the previous meeting not covered on the agenda
7. **Committee reports**
 - a) Nominations Committee: Minutes of 14 August 2019 meeting
 - b) Finance and Performance Committee: updates from 1 August 2019 and 20 August 2019 teleconferences and update from 9 October 2019 meeting - Verbal
 - c) Audit Committee: update from Audit Planning meeting 23 August 2019 and update from 9 October 2019 meeting - Verbal
 - d) People and Culture Committee: update from 5 October 2019 meeting - Verbal

The following Agenda items are for decision or discussion

8. **CEO and SMT Update (attached)**
9. **Strategy and Business Planning for Cycling UK (attached)**
 - 9.1 Review of 2018-19 - year 1 of strategy
 - 9.2 Business Plan for 2019-20 - year 2 of strategy
 - 9.3 Budget for 2019-20
 - 9.4 Key Performance Indicators - update
10. **External Positioning - Cycling UK's vision, mission and values - how Cycling UK presents itself and its strategy to the outside world - Verbal update**

11. Finance (attached)

11.1 Management Accounts to end August 2019 (attached)

12. Governance

12.1 CTC Holidays and Tours – Verbal update

12.2 Scheme of Delegation – Update (attached)

12.3 Collaboration – Use of Microsoft Teams for Trustee/SMT Collaboration

13. Dates of future meetings

- Thursday 23 January 2020
- Saturday 25 April 2020
- Wednesday 29 July 2020
- Saturday 17 October 2020